

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of September 10, 2025

To: Board of Directors

From: Dan Mahoney, Fire Chief

Subject: Board to Consider Changing the Meeting Time of Ross Valley Fire Board Monthly Meetings and Adopt Resolution 25-xx Updating the Meeting Time.

RECOMMENDATION:

Staff recommends the Board consider changing the meeting time for Regular Meetings of the Ross Valley Fire Department Board of Directors from 6:30 pm to 6:00 pm and adopt Resolution 25-xx should the meeting time change.

DISCUSSION:

On January 12, 2024, the Board adopted Resolution 24-01 establishing regular meetings of the Ross Valley Fire Board Meetings to be held on the second Wednesday of each month at 6:30 pm at the San Anselmo Council Chambers at 525 San Anselmo Avenue, San Anselmo, CA. Staff recommends the Board consider changing the meeting time from 6:30 pm to 6:00 pm. Date and location would remain the same.

To meet Brown Act requirements, should the Board decide to change the meeting time of the Ross Valley Fire Department Board meetings, Resolution 25-xx will update the meeting time as adopted on Resolution 24-01. Resolution number will be assigned should the Board pass the Resolution.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

Attachment #1 - Resolution 24-01 Establishing the Time and Place for RVFD Board Meetings
Attachment #2 - Resolution 25-xx Revising the Time for RVFD Board Meetings